

## Volunteers Form

### Volunteer Form

#### CONTACT INFORMATION

**\* name**

First

Last

**\* email**

Email

Confirm Email

**\* address**

Street Address

Address Line 2

City and state

ZIP Code

**\* mobile**

**\* home phone**

**\* age**

**\* t-shirt size**

- S
- M
- L

- L
- XL
- XXL

have you volunteered for a BLUE event before?

- Yes
- No

Some of our shifts may require lifting or other physical labor, Do you have any physical limitations? \*can you lift 25 lbs easily, can you stand for four hours without sitting down?

- Yes
- No

comments

## EMERGENCY CONTACT INFORMATION

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\* name

First

Last

\* relationship to deceased

\* mobile phone

\* home phone

\* work phone

## AREAS OF INTEREST PLACE A NUMBER 1-3 NEXT TO YOUR TOP 3 TASK CHOICES

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**News Room & PR** • Help assemble press kits, facilitate press inquiries and interviews. Public Relations or Journalism experience preferred.

**Festival Office Assistants & Delegate Registration** • Those staffing this area are the face of the Festival. Volunteers will be posted at the registration desk, man the phones and will greet delegates to answer their questions. Must become familiar with the schedule and have good people skills as well as the ability to maintain a friendly demeanor in a busy environment.

**Video Library Attendant** • Show guests how to use the film library and recommend film choices.

**Festival Bookstore** • Assist with festival merchandise, photography prints, book sales and author participation.

**Industry Exhibitor Area** • Act as a point of information for the exhibitors. Assist with set up/dismantling of displays. Some moderate lifting may be involved.

**Audio Visual & Technical Support** • Must have prior technical experience and be approved by the technical director.

**MCs** • Need to have strong public speaking skills to introduce screenings and panels.

**Theater Usher & Support** • Assist with pass holder admissions, preferred seating, ticket sales, post screening Q & A, and theater turn over.

**Green Room Assistant** • Assist with speaker preparations. The ability to keep speakers on schedule, communicate with tech staff and remain calm under pressure is essential.

**Event photography** • You'll need your own photography equipment, an energetic attitude and approval by our production supervisor to be an official Festival Photographer. Help us chronicle all the exciting events & VIP appearances.

**Event Filming** • You'll need your own video equipment, an energetic attitude and approval by our production supervisor to be an official Festival Videographer. Help us chronicle all the exciting events & VIP appearances.

**Sponsor Relations** • Be a point of contact for our sponsors and help make their festival experience a great one.

**Workshop & Seminar Support** • Facilitate workshops by setting up equipment, checking passes, manning the room's activities and distributing materials.

**Social events** • Help set up and supervise the evening social and networking events. Act as a part of the event hosting team, check passes and take tickets at the door and help facilitate a fun and entertaining environment.

**Stagehands** • Help set-up venues, assemble tech equipment and arrange décor. Some moderate lifting will be required.

**Photography Exhibits Support** • Assist with exhibits & gallery set-up and operations.

**Youth Activities Support** • Assist with our various youth programs and activities. An ability to relate to and a desire to mentor & inspire youth an important characteristic of this position.

**Roving Reporters & Tweeters** • Need to have excellent writing skills to report on the events, write film reviews, translate man on the street input, and have a good knowledge of posting to Facebook, Twitter and other social media.

**Transportation** • Assist with speaker & VIP airport transportation and other miscellaneous transportation needs.

**Any additional help in the lead-up to the BLUE Ocean Film Festival is appreciated. Are you available for part-time volunteer office work in the month leading up to the Festival?**

- Yes
- No

**V O L U N T E E R   A G R E E M E N T**

My initials below indicate my acknowledgement of being a volunteer for BLUE Ocean Film Festival & Conservation Event. It also confirms my understanding that my volunteer position is not guaranteed, nor if granted, guaranteed for any length of time and that BLUE may deny or end my volunteer opportunity at any time, for any reason, with or without prior notice.

**\* Check I Agree and enter your initials**

- I Agree

**\* enter initials**

*BLUE Ocean Film Festival & Conservation Event does not discriminate in the selection of volunteer applicants on the basis of gender, race, color, creed, age, national origin, religion or disability.*